



Dalmain Primary School

Grove Close
Brockley Rise
Forest Hill
London SE23 1AS

Tel 020 8699 2675
www.dalmain.lewisham.sch.uk
admin@dalmain.lewisham.sch.uk

Headteacher
Ms Erika Eisele

2nd May 2025

Dear Parents and Carers,

Welcome to Dalmain's Reception!

It gives us great pleasure to welcome you to Dalmain Primary School and the beginning of your child's journey with us. We are extremely excited about you all joining our vibrant school community!

To ensure a smooth and successful start to the new academic year, we have arranged various events to support the transition process and provide key information for families.

Enrolment Forms

Following confirmation of your child's place with us, we are starting the enrolment process and will be asking you to complete the online form to collect your child's details. This will be sent to you via an online link early next week and we ask that you return it to us as soon as possible and within the next 2 weeks.

Though it may look long, it should take no more than 10 minutes to fill in and it provides us with the essential information needed for your child's records.

Parent Meeting (parents only) - Thursday 22nd May 2025 - 9:15-10:30am

Parents and carers are invited in to the school to meet myself, members of the Senior Leadership Team and our Reception teachers. You will be provided with further information about the school and how we manage the transition period for children joining us in Reception in September 2025.

During the meeting, you will be able to ask any general questions and we will be providing you with all key information on this date, including our stay and play sessions, planned home visits and staggered start arrangements for September.

Stay & Play (children & parents/carers) – Thursday 19th June, Thursday 26th June and Thursday 3rd July, 3:45 – 4:30pm

Children and parents/carers will be invited to three stay and play sessions at Dalmain to spend an hour in the Reception classrooms and learning areas. Each session will have a different curriculum focus and will provide your child with an opportunity to meet the Reception Team and their peers, as well as to experience what it is like to be at the school. The children will be split (by surname) into two groups for the first two sessions.





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This will give the staff the opportunity to get to know the children and how they interact. For the final stay and play session, the children will be organised into the two Reception classes and will spend time with their class teacher and their class mates.

During this time, the Leadership Team will also be available to discuss any further information you may wish to share with us and to start the transition process for your child. These are always exciting sessions for everyone, with lots of opportunities for exploration around the learning environment and we look forward to meeting all of our new children.

Home Visits (children & parents/carers) – between Monday 30th June until Monday 7th July (there will be a Google Form available next week to sign up for your Home Visit date)

Home visits are an important part of our transition process. We value meeting your child in a familiar setting and talking to you about your child's interests and needs. Each visit will last about 20 minutes and will provide an opportunity to build relationships and prepare you and your child for transition into Reception.

In the meantime, if you have any questions or concerns, please do not hesitate to contact us at attendance@dalmain.lewisham.sch.uk and we will do our best to help.

We are so excited about meeting you and welcoming you to Dalmain Primary School.

Best wishes

E. Eisele

Ms Eisele
Headteacher

